

STAFFORD TWP BD OF ED-02905020 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	STAFFORD TWP BD OF ED-02905020		06/11/2023	CAP Accepted
Corrective Action History	<p>Corrective Action Plan: Accepted by Genel Cook-Wright 07/05/2023 05:24 PM</p> <p>CAP Accepted</p> <p>Corrective Action Plan: Submitted by Kathy Martin 06/26/2023 02:17 PM</p> <p>Kathleen Martin <kmartin@staffordschools.org></p> <p>Thu, Jun 8, 1:49?PM to Genel.Cook-Wright, Lourdes, bcc: me 1) Site Details - PLC - Offer vs Serve - change to Serve only - this was corrected on May 30th - see attached Revision Approval Notification</p>				
	<p>Flagged by Genel Cook-Wright 05/24/2023 03:10 PM</p> <p>The SFA is not in accordance with the SNEARS agreement. SNEARS should reflect the current type of serving area, number of serving areas and if Offer vs. Serve is being implemented.</p> <p>On the day of review, SA observed that Ronald Meinders (PLC) operates under Serve Only. SNEARS notes school operates under Offer vs. Serve. SNEARS must be updated to reflect how meal are provided.</p> <p>Explain, in detail, how the finding will be corrected, and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Civil Rights	Civil Rights (On-Site Assessment Tool) (809H)	STAFFORD TWP BD OF ED-02905020	810	06/11/2023	CAP Accepted

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<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Genel Cook-Wright 07/05/2023 05:27 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Kathy Martin 06/26/2023 02:14 PM</p> <p>Kathleen Martin <kmartin@staffordschools.org></p> <p>Thu, Jun 8, 1:49?PM to Genel.Cook-Wright, Lourdes, bcc: me Civil Rights Training - had used SAIF version, will use Department of Agriculture version at next training in September and moving forward - has been put in place with Director of Curriculum & Instruction</p> <p>Flagged by Genel Cook-Wright 05/24/2023 03:08 PM</p> <p>The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website.</p> <p>The current statement is at the following link: https://www.nj.gov/agriculture/applic/forms/Form%20213%20USDA%20Nondiscrimination%20Statement.pdf</p> <p>On the day of review, SA reviewed the incorrect non-discrimination statement on the district's Verification notification letter. The state agency notified the SFA of the error.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Professional Standards	Professional Standards (On-Site Assessment Tool)	STAFFORD TWP BD OF ED-02905020	1219	06/11/2023	CAP Removed

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
<p>Corrective Action History</p>	<p>Corrective Action Plan: Removed by Genel Cook-Wright 07/05/2023 05:23 PM</p> <p>CAP Removed</p>				
	<p>Corrective Action Plan: Submitted by Kathy Martin 06/26/2023 02:20 PM</p> <p>Kathleen Martin <kmartin@staffordschools.org></p> <p>Thu, Jun 8, 1:49?PM to Genel.Cook-Wright, Lourdes, bcc: me Verification Letter - updated non-discrimination clause needed - our verifying officer indicated that the letter is generated through SNEARS, see attached - kindly let us know who we should contact to have that updated</p> <p>Flagged by Genel Cook-Wright 05/24/2023 03:09 PM</p> <p>Administrative, office and/or other school staff (e.g. teachers serving and/or counting meals in the classroom) who regularly work on National School Lunch and/or School Breakfast related activities throughout the school year must meet professional standard training requirements.</p> <p>Civil rights training must be provided on an annual basis by September 30th to all frontline staff and those employees who supervise frontline staff. Frontline staff are defined as all employees who interact with Child Nutrition program applicants or applicants (e.g., cafeteria staff, free/reduced application approval). There were several employees who did not meet the annual deadline of completing the civil rights training. The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Staff must complete the State Agency Civil Rights Self Study Guide or view the Civil Rights Webinar which can both be found in SNEARS.</p> <p>On the day of review, SA inquired if the NJDA Civil Rights training was provided to the teachers serving meal to Pre-K students in the classroom. SFA informed the SA staff that teachers had completed the "SAIF" Civil Rights not NJDA Civil Rights. SA informed SFA that any frontline staff who interacts with the CNP must complete the state agency training.</p> <p>Explain, in detail, how the finding will be corrected, and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged